Removal of Obsolete or Surplus Equipment

Date: 3/13/23

School: Jack Jackter Intermediate School

Contact: Elise Butson

According to the Board Policy on Disposal of Obsolete or Surplus Equipment, 3260, we would like to remove the following equipment/textbooks:

Description	No. of Items	Reason for removal
BOOKS	1000	Worn, damaged, soiled, not circulated in 10 years or longer. Outdated & containing inaccurate or incomplete info. Duplicates. Information has been superseded by newer materials.

Administrator: _____

Date: 3/13/23

DM/F/ROEB

Mar 9, 2023

TO: Elise Butson
Principal, Jack Jackter Intermediate School

According to the Board of Education Policy on weeding (6163.1 [e&f]), the library at Jack Jackter Intermediate School would like to remove approximately 1000 books from the library collection.

Titles to be removed have one or more of the following conditions:

- worn, damaged and/or soiled
- not circulated in 10 years or longer
- outdated and containing inaccurate or incomplete information
- duplicated in the collection
- information has been superseded by newer materials

All materials have been offered to teachers for classroom libraries.

Both staff and students have been asked if they would like these materials and they have declined the offer.

Thank You,

Barbara Johnson

Barbara Johnson, Librarian
Librarian/Media Specialist